

STUDENT UNION, INC. BOARD OF DIRECTORS
FACILITIES & PROGRAMS COMMITTEE

Meeting Minutes
March 2, 2023
1:30 PM - 2:30 PM

This is a hybrid meeting.

In-person: Student Union Inc. Building, Conference Room 6
Telecommute meeting by Zoom Video Conference.

This meeting is being facilitated in person and through an online Zoom format.

Voting Members Present: Traci Ferdolage (BOD Designee), Rishabh Pandey, Jeet Parekh,
Krishna Sai Mangalarapu, Aarushi Sharma
Voting Members Absent: James Figueroa,
Non-Voting Members Present: Tamsen Burke, Ryan Fetzer, Omar Garcia

I. CALL TO ORDER

Director Parekh called the meeting to order at 1:33 p.m.

II. ROLL CALL

Director Parekh asked Kelly Goldsmith to take roll. Kelly Goldsmith completed a verbal roll call.

III. APPROVAL OF MARCH 2, 2023 AGENDA

Director Parekh asked for any changes to the agenda.

Director Parekh asked for a motion to approve the agenda.

Director Sai Mangalarapu motioned to approve the agenda; Director Pandey seconded the motion.

Vote on the Motion: 5-0-0 Motion Passed

IV. APPROVAL OF FEBRUARY 2, 2023 MEETING MINUTES

Director Parekh asked for any changes to the minutes.

Director Parekh asked for a motion to approve the meeting minutes.

Director Sai Mangalarapu motioned to approve the meeting minutes as presented; Director Parekh seconded the motion.

Vote on the Motion: 5-0-0 Motion Passed

V. DISCUSSION ITEMS

A. New Staff

- 1. Omar Garcia, Manager Events and Programs**
- 2. Caitlyn Montoya, Coordinator, Events and Programs**

Director Parekh introduced Omar Garcia, Caitlyn Montoya, and Maria Serrano-Garcia, Accounts Payable Technician. Mr. Garcia will sit on the Facilities & Programs Committee as a staff representative without voting rights.

B. Programs

a. SpartanFest Spring 2023

SpartanFest will be held on April 28, 2023 in the Provident Credit Union Event Center. This is a free concert for currently enrolled SJSU students.

Associated Students and Campus Life will support this event with t-shirts and other items..

b. Esports

Student Success, Excellence and Technology Fee (SSETF) funds were awarded for the development of an Esports program. The original Esports proposal was funded with the expectation of starting in August 2022. The program was delayed and then in December, the Club Sports Supervisor left. Vice President Day asked Ms. Burke to re-envision the Esports proposal. Ryan Fetzer, Director of Spartan Recreation and Aquatics Center, is reviewing his organization structure to better align some of the Esport positions. A survey is being developed to better understand the gaming culture on campus. A consultant will be brought in to help with the vision of the program and to also figure out the best location.

C. Facilities

1. Update on Projects

a. SU and FD&O Transition - Fire Alarm Protocols

Work is continuing on the service agreement with Facilities Development and Operations (FD&O). The current maintenance staff are continuing to respond to requests within the scope of the work they are doing. Any requests beyond that are now going through FD&O service requests. Staff will be discussing capital planning with respect to deferred maintenance projects and other things before the end of the year.

b. SU Safety and Security Plan (Draft)

Ms. Burke discussed ongoing concerns about increased safety and security in the Student Union building. A proposal is being prepared to discuss with VPSA on S2 card access in the evenings and weekends to help solve some of the issues moving forward. Also being considered is adding additional staffing to specific doors during the evening hours. Ms. Burke and Mr. Banks are continuing to meet with UPD monthly.

c. Rec Field MOU (Draft)

Work is continuing on the recreation field MOU to ensure the process and procedures are clear versus rushing the process. The addition of signage to the MOU is also being considered.

d. Scheduling Guidelines for the Provident Credit Union Event Center (Upon Approval by VPSA, AD, CFO)

The Event Center Scheduling Guidelines were presented to the university for feedback. Staff are anticipating being able to fully publish the document in the next couple of weeks.

Director Parehk shared some comments he received from students about a request to include a scale to measure your height at SRAC. Mr. Fetzer will look into this for consideration. He also received concerns from some students that the drinking water at SRAC was salty. Ms. Ferdolage will look into that concern.

VI. MEETING ADJOURNMENT

Director Parekh asked if there were any objections to adjourning the meeting. Hearing no objections, the meeting was adjourned at 1:59 p.m.