

**STUDENT UNION, INC. BOARD OF DIRECTORS  
FACILITIES & PROGRAMS COMMITTEE**

**Meeting Minutes  
November 3, 2022  
12:00 PM - 1:00 PM**

**This is a hybrid meeting.**

**In-person: Student Union Inc. Building, Conference Room 6  
Telecommute meeting by Zoom Video Conference.**

*This meeting is being facilitated in person and through an online Zoom format.*

**Voting Members Present:** Traci Ferdolage (BOD Designee), James Figueroa, Rishabh Pandey, Jeet Parekh, Aarushi Sharma  
**Voting Members Absent:** Logan Meline, Krishna Sai Mangalarapu  
**Non-Voting Members Present:** Timothy J Banks, Tamsen Burke, Jerry Darrell, Ryan Fetzer

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**I. CALL TO ORDER**

Director Parekh called the meeting to order at 12:02 p.m.

**II. ROLL CALL**

Director Parekh asked Kelly Goldsmith to take roll. Kelly Goldsmith completed a verbal roll call.

**III. APPROVAL OF NOVEMBER 3, 2022 AGENDA**

Director Parekh asked for any changes to the agenda.

Director Parekh asked for a motion to approve the agenda.

**Ms. Ferdolage motioned to approve the agenda; Director Pandey seconded the motion.**

**Vote on the Motion: 4-0-0 Motion Passed**

**Director Sharma lost internet connection and was not present for the vote.**

**IV. APPROVAL OF OCTOBER 13, 2022 MEETING MINUTES**

Director Parekh asked for any changes to the minutes.

Director Parekh asked for a motion to approve the meeting minutes.

**Ms. Ferdolage motioned to approve the meeting minutes as presented; Director Figueroa seconded the motion.**

**Vote on the Motion: 4-0-0 Motion Passed**

**Director Sharma lost internet connection and was not present for the vote.**

**V. DISCUSSION ITEMS**

**A. Programs**

**1. Announcement: Campus Life - Spring Event Planning - Thursday, November 10, 2022**

Ms. Burke explained that one of the main things that happens with Campus Life is that we meet as a group to discuss all of the programming events planned for the spring. This provides an understanding of what everyone else is doing and also allows for collaboration and support for each other. Amy Guerra Smith, Manager,

Programs and Events, and Ariana Martinez, Coordinator, Programs and Events, are the Student Union representatives at that meeting. The programs and events scheduled for spring are listed in the budget.

## **B. Facilities**

### **1. Discuss SRAC Membership Philosophy**

Ms. Burke explained during the last committee meeting, the committee was trying to determine both the membership philosophy and finances at the same time. She asked Ryan Fetzer, Director of SRAC, to focus on the philosophy; why are we shifting the philosophy and what is the impact of that decision? There needs to be a decision as an organization, if this is the right model. When the proposal goes to the finance committee, the question will be how will SRAC make up the revenue that is projected in the budget? Ms. Burke introduced Mr. Fetzter to discuss the overarching philosophy. She asked the committee to consider if the philosophy is the direction we want the facility to go in, in terms of this type of service.

Mr. Fetzter reviewed the proposed membership philosophy and explained trying to keep the focus and emphasis of the SRAC and membership program, for students first, and then the general campus community. Priority would be given to currently enrolled SJSU students that pay the Student Union Inc. fee and then to the campus community.

The committee discussed the proposal and asked for clarification if this item was being presented to determine if the philosophy is on the right track and if it will be brought back with more information? Mr. Fetzter confirmed that it was being presented as information and wanted to know if the committee agreed with the direction they were going. He explained that he would be presenting more of the financials to the finance committee. The committee acknowledged that they do not approve the budget or what the rates are but feel it would be beneficial to look at the numbers to allow for a better understanding of the proposal and feasibility.

Mr. Fetzter addressed questions by the committee which included concerns about overcrowding as a part of the proposal going to the finance committee.

Ms. Burke asked about the use of the facility during the summer and the consideration of a summer community package to address how we serve our community and as an opportunity to potentially make up some of the dollars. She reiterated a concern brought up during the last committee meeting by Ms. Ferdolage, which was, student fees are paying for SRAC, and that as a staff member, she was not comfortable with getting something paid by students.

### **2. Discuss California Bill AB 1775 - Live Events**

Ms. Burke explained that this item is being presented just as information and that SU needs to be thinking about this. Ms. Ferdolage explained that this bill also applies to university staff and any outside people who want to do their own setup for an event. There will be more discussions about how this applies and the whole approach for the university.

Ms. Ferdolage brought up a concern regarding some events not being in compliance with the requirements of the State Fire Marshals Special Event Permitting application. If there is a general setup for a specific area, there is the ability to get an annual permit for it. As events are being discussed, we need to explore which events would require a permit and the benefits of having a couple of generalized setups that are already pre permitted. Ms. Burke will ask Ms. Guerra-Smith to send the event schedule to Ms. Ferdolage so it can be determined which events require a permit.

**3. Discuss Event Center Fall 2022 Schedule and Update on process for Scheduling**

Ms. Burke explained that the fall schedule is done and that they are working on spaces for all the other student organizations' reservation requests. As part of the process, room schedules will be posted outside each room so everyone knows which rooms are being used. Staff are working on transitioning scheduling and requests to Event Services. The committee will continue to handle the high level requests as they continue to work through the priorities. Ms. Ferdolage agreed that the process needs to be transitioned to the team that can do the scheduling and the team needs to understand when to refer a reservation request for input from other people. We know what the large scale events are so a lot of the other program spaces can be scheduled. Ms. Ferdolage acknowledged that there are other challenges that still need to be addressed.

Director Parekh requested an update at the next meeting regarding the issue with the lacrosse lines on the recreation field.

**VI. MEETING ADJOURNMENT**

Director Parekh asked if there were any objections to adjourning the meeting. Hearing no objections, the meeting was adjourned at 12:36 p.m.