

STUDENT UNION BOARD OF DIRECTORS

Facilities & Programs Committee
Meeting Minutes

November 12, 2019

4:00pm in the Student Union Meeting Room 6

Voting Members Present: Antonio Bustamante, Jeanne Trang, Branden Parent, Emily Wughalter (by teleconference)
Voting Members Absent: None
Non-Voting Guests Present: Tamsen Burke, Amy Guerra-Smith, Terry Gregory, Kevin Kish

I. CALL TO ORDER

Antonio Bustamante called the November 12, 2019 Facilities & Programs Committee meeting to order at 4:08pm in the Student Union Meeting Room 6.

II. ROLL CALL

Antonio Bustamante asked Amy Guerra-Smith to do a roll call. Amy Guerra-Smith noted that she completed a visual roll call.

III. APPROVAL OF AGENDA FOR NOVEMBER 12, 2019

Mr. Bustamante asked for any changes needed to the NOVEMBER 12, 2019 FACILITIES AND PROGRAMS COMMITTEE MEETING AGENDA. Seeing no changes needed, Mr. Bustamante asked for motion to approve the November 12, 2019 Facilities and Programs Committee Meeting agenda as presented.

Jeanne Trang moved to approve the November 12, 2019 Facilities and Programs Committee Meeting agenda as presented.

Emily Wughalter seconded the motion.

VOTE ON THE MOTION: 4-0-0 MOTION PASSED.

IV. APPROVAL OF OCTOBER 1, 2019 FACILITIES & PROGRAMS COMMITTEE MEETING MINUTES

Mr. Bustamante asked for any changes needed to the OCTOBER 1, 2019 FACILITIES AND PROGRAMS COMMITTEE MEETING MINUTES. Seeing no changes needed, Mr. Bustamante asked for motion to approve the October 1, 2019 Facilities and Programs Committee Meeting minutes as presented.

Jeanne Trang moved to approve the October 1, 2019 Facilities and Programs Committee Meeting minutes as presented.

Branden Parent seconded the motion.

VOTE ON THE MOTION: 3-0-1 MOTION PASSED.

V. AGENDA ITEMS

A. Space Utilization and Needs Assessment - External Review

Tamsen Burke informed the Facilities & Programs Committee members about the details for the External Space Utilization and Program Review noting that the external review consultant

group members are executive directors who have served in multiple positions and familiar with the operations and challenges of recreation centers and student unions. Ms. Burke also noted that the purpose of the review is to assess how the spaces on campus support the campus and our students.

The Facilities and Programs committee members asked several questions pertaining to the external review process. Emily Wughalter inquired what the benchmarks will be for this type of review. Ms. Burke noted that the consultant group will look at the corporation to make sure that we are allocating spaces to meet the needs. Mr. Bustamante inquired if this is going to be annual review. Ms. Burke indicated that these types of reviews are not usually done on an annual basis. Ms. Burke noted that she will keep the Facilities and Programs Committee updated with the review process.

B. Spartan Recreation and Aquatic Center Construction Update

Tamsen Burke noted that the Student Union management met with the construction project manager, the construction company management, and representatives from the climbing wall manufacturer to discuss and review the schedule to address the corrections needed to the climbing wall. Ms. Burke noted that the target completion date for this is January 13, 2020. Ms. Burke also noted that the Student Union management team met with the representatives from the Mondo Flooring to discuss the plan to replace the Mondo flooring. Ms. Burke indicated that this project is expected to start December 9, 2019 and be complete by January 13, 2020.

Lastly, Ms. Burke noted that the Student Union management team is working with the construction company to complete the items on the punch list and anticipates having the punch list complete by February 2020.

C. Update on Lane 15 Bowling Center Construction

Tamsen Burke noted that the Lane 15 Bowling Center project is on schedule and hopes that the project will be completed on-time. Ms. Burke noted that the management team and Chartwells are collecting feedback from the students, once the space is opened, about the yellow wall and noted that she would keep the Facilities and Programs Committee updated.

D. Update on SRAC Annex (Sport Club) Renovation

Ms. Burke informed the committee members that the Student Union management team met with the FD & O Project Manager and are currently waiting for the approval from the Fire Marshall as well as waiting for approval from the Division of the State Architect (DSA). Ms. Burke noted that the Student Union hopes the project will begin execution in January 2020.

Tamsen Burke informed the committee members that the new fire alarm system is installed and the staff are working through some sensitivity issues with the alarms.

Lastly, Ms. Burke noted that the Student Union facilities managers met to discuss what the short- and long-term renovation projects needed as part of the Provident naming money.

VI. MEETING ADJOURNMENT

Antonio Bustamante asked for any objections to adjourn the meeting. Seeing no objections, Mr. Bustamante asked for a motion to adjourn the meeting at 4:28 pm.

Jeanne Trang moved to approve to adjourn the November 12, 2019 Facilities & Programs Meeting at 4:28 pm.

Branden Parent seconded the motion.

VOTE ON THE MOTION:

4-0-0

MOTION PASSED.