

**STUDENT UNION BOARD OF DIRECTORS
Facilities & Programs Committee Meeting Minutes
September 15, 2015 at 4:00pm in the SU Faculty/Staff Dining Room**

Members Present: Michael Daniels, Christian Timbol, Terry Gregory, Jerry Darrell, Cathy Busalacchi
Members Absent: Emily Wughalter, Scott Bokker
Guests Present: Amy Guerra-Smith

CALL TO ORDER

Christian Timbol facilitated the September 15, 2015 Facilities and Programs Committee Meeting. Christian Timbol called the September 15, 2015 Facilities and Programs Committee meeting to order at 4:06pm in the Student Union West Faculty/Staff Dining Room.

ROLL CALL

Christian Timbol asked Amy Guerra-Smith to do a visual roll call. Amy Guerra-Smith noted that she completed a visual roll call.

APPROVAL OF AGENDA FOR SEPTEMBER 15, 2015

Christian Timbol asked for any changes needed to the September 15, 2015 Facilities and Programs Committee Meeting Agenda. Cathy Busalacchi asked that a third information item titled, "Other Construction Issues".

Christian Timbol asked for any objections to approve the September 15, 2015 Facilities and Programs Committee Meeting Agenda with the requested change. Seeing no objections, Christian Timbol noted that the **September 15, 2015 Facilities and Programs Committee Meeting Agenda with requested change was approved by unanimous consensus.**

APPROVAL OF THE MEETING MINUTES FROM APRIL 14, 2015 JOINT MEETING OF THE FACILITIES & PROGRAMS COMMITTEE AND THE FINANCE COMMITTEE

Christian Timbol asked for any changes needed to the April 14, 2015 Joint Meeting of the Facilities and Programs Committee and Finance Committee meeting minutes. Seeing no changes needed, Christian Timbol asked for any objections to approve the meeting minutes from the April 14, 2015 Joint Meeting of the Facilities and Programs Committee and Finance Committee Meeting as presented. Seeing no objections, Christian Timbol noted that the **meeting minutes from the April 14, 2015 Joint Meeting of the Facilities and Programs Committee and Finance Committee Meeting were approved as presented by unanimous consensus.**

INFORMATION ITEMS:

1. Capital Project Updates

a. Student Union Expansion & Renovation Project Update

Cathy Busalacchi indicated that the new date for the Student Union building completion date is January 1st. Cathy Busalacchi and the Student Union Staff discussed the concern of the January 1st completion date. The concern being that having a January 1st completion date leaves a very small amount of time to allow

for testing and working out any issues the building may have. Cathy Busalacchi noted that she will inquire with the University as to why the building is taking so long. Cathy Busalacchi also noted that management is waiting to see what the cost is going to be with regards with the Bowling Center.

i. Branding/Design Project Update

Cathy Busalacchi noted that Thyse Design visited the Student Union building. The first phase of branding/design is completed. Ms. Busalacchi noted that the second phase will be completed in October which includes artwork on the pillars. The theater will be a wall that will be named the “Steinbeck Awards Wall” which will highlight all the recipients of the Steinbeck Awards over the years.

Mr. Gregory asked Christian Timbol and Michael Daniels if they have gotten any feedback on the work that has been done already. Mr. Timbol and Mr. Daniels responded that they have not gotten any direct feedback.

b. Recreation Center Update

Cathy Busalacchi informed the Facilities and Programs committee members that the recreation center project is moving along and noted that the committee looked at design features. Ms. Busalacchi noted that the Recreation Center Project is being constructed through a design build process which means that the general contractor and architect work together throughout the process. Ms. Busalacchi commented that she will present some of the design concepts at the next Board meeting in late September.

2. Table Space Location Update

Terry Gregory noted that the table space numbering project is a collaboration project with the University Facilities department and the Student Union. Mr. Gregory noted that the project is now completed and explained that there are 60 numbered medallions along the 7th Street Plaza. These numbered spaces can be reserved like a room by student organizations and campus departments. Mr. Gregory noted that there are a few policy concerns the Student Union needs to work out like canopy placements and permit display at the tables.

3. Other Construction Concerns

Ms. Busalacchi informed the Facilities and Programs Committee Members that the Student Union offered the Chief Facilities Engineer position to Kevin Tunney who accepted the position. This position will oversee all the Student Union facilities including the Aquatic Center and Event Center buildings. Ms. Busalacchi noted that the Chief Facilities Engineer will start in two weeks.

ACTION ITEMS:

1. Nominations & Approval of Chair and Vice-Chair for 2015-2016

Christian Timbol asked for nominations for the Facilities and Programs Committee Chair and Vice-Chair. Michael Daniels was nominated as Chair. Michael Daniels accepted the nomination.

Christian Timbol was nominated as Vice-Chair. Christian Timbol accepted the nomination.

Christian Timbol asked for any objections to approve the recommendation of Michael Daniels as Chair and himself as Vice-Chair of the Facilities and Programs Committee. Seeing no objections, Christian Timbol noted that **the recommendation of Michael Daniels as Chair and himself as Vice-Chair of the Facilities and Programs Committee was approved by unanimous consensus.**

MEETING ADJOURNMENT

Christian Timbol asked for any other business to conduct. Seeing no other business, Christian Timbol noted that the **September 15, 2015 Facilities and Programs Committee Meeting was adjourned at 4:36pm by unanimous consensus.**