MADD | Internship Application

Community Outreach & Youth Engagement Intern • San Jose State University • 2027

Unpaid | Academic credit only | 10–20 hours per week, depending on SJSU requirements | Hybrid

Please complete this application and submit it according to the instructions provided by MADD. You may type directly into this document. Applications are reviewed based on relevant interests, skills, availability, and alignment with the internship.

1 Applicant information

Full name: _____

SJSU email: _____

Phone number: _____

Major / academic program: _____

Expected graduation (month/year): _____

Preferred internship term (select all that apply): ☐ Spring 2027 ☐ Summer 2027 ☐ Fall 2027

Academic credit: ☐ I have confirmed eligibility with my department ☐ I am still confirming

Course / department contact (if known): _____

2 Availability & logistics

Estimated hours available each week: ☐ 10–14 ☐ 15–20 ☐ Other: _____

Typical weekday availability (days and time ranges):

_____

Are you able to attend occasional in-person office meetings and scheduled community events, with advance notice? ☐ Yes ☐ No ☐ Need to discuss

Are you able to attend a weekly check-in with the Program Specialist or at another mutually arranged time? ☐ Yes ☐ Need to discuss

3 Interest & experience

Why are you interested in MADD's mission and this internship?

Describe any experience with community outreach, volunteering, event coordination, student organizations, or working with young people. Experience is not required.

What is one idea you would bring to engage students or young adults in impaired driving prevention?

What skills would you like to develop through this internship?

1.

2.

3.

4.

4 Areas of interest

Select up to three areas you would be most excited to support:

☐ School and youth organization outreach ☐ Youth volunteer recruitment

☐ Community partnerships and events ☐ Student-led awareness initiatives

☐ Mini Walk Like MADD activities ☐ SJSU campus engagement

☐ Communications and outreach coordination

5 Professional expectations

Please review and check each item to acknowledge your understanding:

☐ This internship is unpaid and is intended for SJSU academic/class credit only; I am responsible for confirming credit eligibility and requirements with my department.

☐ The internship is hybrid, with in-office attendance and participation in events as needed and arranged in advance.

☐ I will report to the Program Specialist, participate in weekly meetings or an agreed alternative, and may assist the Program and Fund Development Manager with relevant tasks.

☐ I will use my assigned MADD email account for all MADD business and follow applicable confidentiality, communication, and organizational policies.

☐ Any activities involving minors, school partners, or sensitive information will follow MADD procedures and staff supervision.

☐ I will be responsible for administering a minimum of two (2) MADD college presentations to two different classes.

6 Additional information

Anything else you would like us to know? (Optional)

Applicant signature (typed name): _____ Date: _____

Submitting this application does not guarantee placement. Internship arrangements, duties, and any required onboarding are subject to MADD approval and applicable university requirements.

MADD
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