

SAN JOSE STATE UNIVERSITY SUMMER ACADEMIC PROGRESS POLICY/AGREEMENT

Students who receive either Federal or State Financial Aid (including loans) are obligated to make satisfactory academic progress toward their degree. Students who accept financial aid are obligated to attend class, complete their assignments, seek tutorial assistance if necessary and prepare for exams. In effect, Financial Aid students must take responsibility and make every effort to ensure their educational success.

Two components make up the Satisfactory Academic Progress Policy at SJSU:

1. Qualitative (grade based)

Students must maintain good academic standing with the university and have a minimum GPA of 2.0 (Undergrad, Credential, 2nd BA) and 3.0 (Graduate level) by graduation. Students must also complete at least 75% of their cumulative attempted units in order to maintain their financial aid.

Aid for the Fall semester will be HELD until Summer Grades are posted.

1. Quantitative (time-related)

Students must complete their program of study within 150% of the units for the degree. For undergraduate degrees at SJSU, the maximum number of units that a student can receive financial aid is for 180 units. For 2nd BA, Credential, or Graduate students, the maximum number of units that a student can receive financial aid is for 60 units.

Transfer units are also counted in this total, whether or not SJSU has accepted those units toward the degree and whether or not financial aid was received for those units.

To avoid problems with your eligibility expiring before you graduate, take classes that meet your general education requirements or are required for your major.

Petition and Appeal Process

If a student fails to complete 75% of their cumulative attempted units or reaches 180 undergraduate units or 60 graduate units, a hold is placed on the student's future financial aid. A student has the opportunity to submit a petition form and explain the reasons for not completing their attempted units or to explain why it has taken them more units to complete their program of study. Each petition has certain documentation that is required. Submit all required paperwork in order for the committee to make a complete evaluation of your situation. A student cannot have the same petition reason for two semesters in a row.

Petition forms are posted as a To-Do List item on a student's [MySJSU](#). Follow the directions as outlined on the Academic Progress Petition Form and submit all required documentation immediately to the Financial Aid and Scholarship Office for the Appeals Committee to review. Petitions are evaluated in date order received. Students will be notified of the outcome within four weeks of submission. The decision of the committee is final.

A student whose appeal has been approved may receive financial aid but must meet the satisfactory academic policy in the future to continue receiving financial aid. Students will only be allowed three petitions during their academic career, regardless of the situation.

Class Schedule

I must immediately contact the Financial Aid and Scholarship Office of any impending changes, corrections or inability to enroll in my summer classes. Any changes to my class schedule without prior notification to the Financial Aid and Scholarship Office may result in the loss of the summer financial aid eligibility and repayment of the Pell Grant funds. Failure to maintain at least half time enrollment status for Summer may result in cancellation of all awarded aid.

For more information on academic progress visit: www.sjsu.edu/faso/Policies/academicprogress